

Approved Minutes

Regular City of Athol City Council Meeting

Held in the Council Room in City Hall

Tuesday, September 17, 2024
6:00pm Regular Council Meeting

Mayor Ruch called the meeting to order at 6:00 P.M. and did the roll call.

ROLL CALL: Present: Mayor Ruch; Councilwoman Kramer; Councilwoman Porter; Councilman McDaniel; Councilwoman Devine; Attorney, Zach Jones; and Rand Wichman, City Planner and Public Works-Kevin Foster. Not Present: City Clerk/Treasurer-Lori Yarbrough, and Lisa Lawson- both are away at the ICCTFOA Conference in Boise.

REPORTS:

TREASURY REPORT - Lori submitted the August 2024 report. The Mayor read the ending STCU Checking account balance on the report was \$31,217.51; the ending Savings/Money Market account was \$131,094.55; and the ending LGIP account balance was \$1,270,619.61. The P1FCU Money Market is \$136,264.19 and the savings were \$30,915.21.

WATER REPORT- Lori submitted a written report. Mayor read the usages as listed on the report. Councilwoman Porter inquired about why there was a difference in the coin haulers, some of the other council explained to her.

PLANNER REPORT – Rand submitted a written report and then briefly mentioned each project matter: ACI Properties- nothing new this month. Colton Acres First Addition- Nothing new to report, no new submissions from the applicant to complete their application. Parking Lot/Design Stand Reviews – we are still actively working with parking and landscaping on Rocky's Auto Body facility and Athol Eats food truck court improvements are complete, just a few minor issues to follow up on. Area of City Impact (ACI) Rand shared a letter has been sent to the county. Dollar Tree done and did a great job.

ACTION ITEMS:

1) APPROVAL OF THE August 3rd REGULAR MEETING MINUTES:

Motion by Devine, that we approve the last regular meeting minutes for the 3rd, without amendments. *NO DISCUSSION NEEDED. All in favor-none opposed. **Motion passed. ACTION ITEM**

2) APPROVAL OF BILLS AS SUBMITTED: Motion by Kramer that we approve paying the

August/September bills as submitted without amendments. *DISCUSSION-All in favor-none opposed. **Motion passed. ACTION ITEM**

3) DISCUSSION/APPROVAL/Request for Exception for Use of a Shipping Container in the Commercial Zone (BLP24-40) for Mister Tire Athol, by Ian Shadman. – Rand recommended the council allow Ian to speak first. Ian shared his business information and the steps in which with his request came to be. He explained why he is looking for an exception in his case, due to the nature of doing his business as a tire shop and how 2 times a year they will have more tires on site. Rand then addressed the council, advised them there is an allowed temporary use in the commercial use in a limited capacity. As requested, the code does not allow for his request, but we wanted to allow the council to comment on it, with his request, to hopefully shorten the time for him to get an answer on his use requested. The council then discussed the matter and a motion was made. **Motion**

***NOTE:** The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 48 hours in advance of the meeting date and time.*

by Devine, to deny the applicants request for an exception to the code for a storage container in the commercial zone. *DISCUSSION Some of the council felt they would consider changing this code, to allow for exceptions. Rand will draft up some language for council to review in the near future. **Roll Call Vote:** Devine-yes; McDaniel-yes; Kramer-yes; Porter-yes. **Motion passed. ACTION ITEM**

4) DISCUSSION/APPROVAL to Purchase a Laptop for the Mayor. Mayor shared he does not want to use his personal computer, there is too many viruses and fishing emails. He would like to keep it separate from his personal. After a discussion the following motion was made: **Motion by Porter, to approve the purchase of a laptop for the Mayor; not to exceed \$700.00.** *DISCUSSION- Staff provided some information in the packet from Michael, IT his recommendation. Initially Michael prefers we get a business-related laptop costing approx. \$1500; but we felt a basic laptop for Mayor to check emails and write word/excel documents would be sufficient. Michael then found some options in the lower price range. The Mayor offered to lower to \$700.00. There will also be a couple of hours of Michals time that he will bill us for, to get it setup. **Roll Call Vote:** McDaniel-yes; Kramer-yes; Porter-yes; Devine-yes. **Motion passed. ACTION ITEM**

5) DISCUSSION/APPROVAL of the FY2025 Annual Budget Appropriation Ordinance REVISED, to adjust for the clerical error. **Motion by McDaniel to place proposed ORDINANCE #447 the FY2025 the Annual Budget Appropriation revised, on its first and only reading by title only while under suspension of the rules.** *DISCUSSION- **Roll Call:** Kramer-yes; Porter-yes; Devine-yes; McDaniel-yes. **Motion passed. ACTION ITEM**

Mayor then reads the proposed ordinance by title: ORD #447 - AN ORDINANCE TO CORRECT A CERICAL ERROR DISCOVERED IN ORDINANCE 446, AN ORDINANCE ENTITLED THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, APPROPRIATING THE SUM OF \$1,373,448.00 (typo) \$1,372,448.00 TO DEFRAY THE EXPENSES AND LIABILITIES OF THE CITY OF ATHOL FOR SAID FISCAL YEAR, AUTHORIZING A LEVY OF A SUFFICIENT TAX UPON THE TAXABLE PROPERTY, DIRECTING THE CITY CLERK TO FILE CERTIFIED COPIES OF THIS ORDINANCE WITH THE COUNTY COMMISSIONERS AND IDAHO SECRETARY OF STATE AND PROVIDING AN EFFECTIVE DATE.

MOTION by Kramer, to approve the passing of ORDINANCE #447 while under the suspension of the reading of the rules, to revise the FY2025 Annual Budget Appropriation and to direct the clerk to publish by summary only incorporating the title as to the body of the summary and authorize the Mayor's signature on the 2025 L-2 Property Tax Levy documents. *DISCUSSION- Lori had shared in the council packets the reason for the correction. That upon submitting the L-2, to the county - they reviewed our documents and found the clerical error; she and the Mayor corrected the L-2 and resubmitted it to the county. This will adjust the Ordinance and make it correct to match. The difference lowered the total amount in the general fund by \$524.00 so that we do not exceed the originally published general budget total of \$825,967.00 \$824,443.00; ~~new \$824,443.00~~ (typo) in the general fund. **Roll Call Vote:** Porter-yes; Devine-yes; McDaniel-yes; Kramer-yes. **Motion Passed. ACTION ITEM**

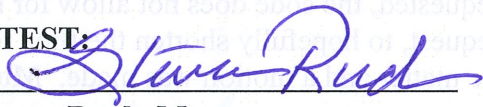
6) DISCUSSION/APPROVAL for Annual Road Repairs. Kevin to explain his two bids received, both bids are for the same scope of work. He noted these are the things he cannot use the dura-patcher for. Council then asked why there is such a difference in price. After a discussion the council agreed to postpone the action item. They will consider a special meeting if Kevin gets more information on the price difference and/or a third bid. **Motion by Porter to postpone the vote for road repairs.** **DISCUSSION Roll Call:** Kramer-yes; Porter-yes; Devine-yes; McDaniel-yes. **Motion passed. ACTION ITEM**

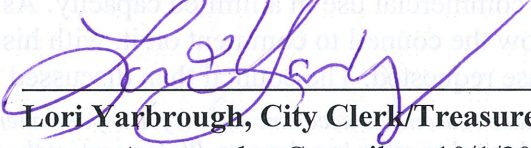
ANNOUNCEMENTS: None.

PUBLIC COMMENTS: None.

ADJOURNMENT at 7:28pm

ATTEST:


Steven Ruch, Mayor


Lori Yarbrough, City Clerk/Treasurer
Approved at Council on 10/1/2024